

~~CONFIDENTIAL~~

17 January 1944

MINUTES
of the 29th Meeting
Planning Meeting for JANIS 104

Present:

Col. Mundell
Cdr. Bailey
Maj. Kountz
Lt. (jg) Ullman
Maj. Douglas
Cdr. Clinton
Lt. Col. Sturdevant
Cdr. Cumberland
Lt. Pate
Dr. Klimm
Maj. Russell
Capt. Spillers
Dr. Mason
Mr. Graves
[REDACTED]
Lt. Mary Sears
Capt. Jarcho
Lt. (jg) Loveridge
Lt. (jg) Hatcher
Maj. Scholten

JISPB
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JISPB Staff
JISPB Staff
Div. Nav. Int.
Aerology, DCNO (Air)
Aerology, DCNO (Air)
Geog. Branch, MID
Geog. Branch, MID
Off. Chief of Engineers
Beach Erosion Bd.
Rivers & Harbors Bd.
OSS
Hydrographic Office
Surgeon Gen'l's Office
Air. Tech. Analysis, Div., DCNO Air (Op-35)
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Oper. Div., A-2

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1. Col. Mundell called attention to JANIS Memorandum #18, delimiting the area of the study and the division of the area.
2. Maps for the whole area will be prepared as overlays on a base map to be furnished by JISPB. Maps of portions of the area will be on scales to be determined by contributing agency.
3. Hydrographic Office chart spellings will be used where given. Names not on H.O. charts will be underlined in text and those to be used on maps will be forwarded to JISPB for checking before being placed on maps.
4. An adaptation of the outline guide to fit island, non-sovereign areas is being worked up by JISPB and will be forwarded to the preparing agencies. Further adaptations to meet specific conditions are to be made

by contributing agencies on the basis of character of specific area.

5. A chapter editor from JISPB will keep in touch with research personnel and will aid them in preparation and coordination.

6. Cdr. Bailey asked that a list of participating personnel on JANIS 104 be turned in by Monday, 17 January 1944. He stressed the need for cooperation and checking material between the participating agencies.

7. Col. Sturdevant pointed out that each contributing agency should allow other JANIS contributors free access to their material and aid in any way possible. All those attending the meeting agreed.

8. Col. Mundell brought up the question of a deadline. All contributors agreed to a five-week period with material to be handed in 21 February 1944, except the Beach Erosion Board and the Geographic Branch of MID.

9. The board agreed that it would be unwise to issue a JANIS with chapters prepared by these contributors missing.

10. Major Russell said prior commitments made it impossible for Geographic Branch, MID, to finish their chapter before 1 April.

11. Dr. Mason said a complete description of the beaches could not be completed until long after the five-week period.

12. Col. Sturdevant offered to pick out the important islands on which beach descriptions could be somewhat completely covered, the remaining islands to be covered in more general fashion. He also offered to indicate those islands on which military geography was important, inasmuch as many of the islands were small atolls with water in the interior, and their descriptions would be covered in coastal material.

13. The board agreed to have Col. Sturdevant undertake the delimitation and to submit it, if possible, to a higher authority for authorization to make such a choice.

14. Dr. Mason and Major Russell asked to have the JANIS priority defined in relation to their other work.

15. [REDACTED] asked to have defined the character of the material JISPB wished to have; i.e., how much research should be included.

16. The board agreed to get answers to queries raised in (14) and (15) above.

17. Lt. (jg) Loveridge requested information as to how material should be typed. Col. Mundell agreed that the board would advise him.

Edward Ullman
Edward Ullman, Lt. (jg), USNR,
Secretary (pro tem)